

WORKWEEK DISPUTE FORM

SUPERIOR COURT OF THE STATE OF CALIFORNIA
 FOR THE COUNTY OF LOS ANGELES
David Contreras v. HTx Services LLC, Case No. 19STCV43405

CPT ID: <<ID>>

<<Name>>

<<Address1>> <<Address2>>

<<City>>, <<State>> <<Zip>>

XX-XX-__ __ __ __ (Last 4 Digits of SSN)

Indicate Name/Address Changes, if any:

TO ALL CURRENT AND FORMER NON-EXEMPT, HOURLY-PAID DELIVERY SERVICE AND FIELD SERVICE EMPLOYEES OF HTX SERVICES LLC AND HTX HOLDINGS LLC IN THE STATE OF CALIFORNIA FROM DECEMBER 4, 2015 THROUGH DECEMBER 31, 2020.

The amount of your estimated Settlement Award is based upon the number of Eligible Workweeks you worked between December 4, 2015 and December 31, 2020.

“Eligible Workweeks” are defined as any week in which you worked at least one (1) day as a non-exempt, hourly employee of HTx Services LLC or HTx Holdings LLC (“Defendants”) in California during the calendar week. The number of Eligible Workweeks applicable to your claim is set forth below.

YOUR ELIGIBLE WORKWEEKS

Defendants’ records indicate that you worked <<Workweeks>> Eligible Workweeks between December 4, 2015 and December 31, 2020.

If you believe that the number of workweeks is correct, you do not have to do anything else. A Settlement Payment will be mailed to you after the Settlement goes into effect. **It is your responsibility to keep a current address on file with the Settlement Administrator to ensure receipt of your Settlement Award.**

YOUR ESTIMATED SETTLEMENT AWARD AND DISPUTE PROCEDURE

Under the terms of the Class Action Settlement, you are entitled to receive a settlement payment in the approximate estimated amount of <<EstAmount>, minus all applicable payroll and tax deductions, after the Court approves the Settlement and it goes into effect. This process may take six months or more. You will receive a Form W-2 reflecting the payment to you. Your Individual Settlement Payment reflected on this Notice is only an estimate. The exact amount of the payment could vary, up or down.

It is expected that you will receive approximately <<PAGAEstAmount>> as your portion of the payment related to the PAGA claims. You will receive this amount even if you opt-out of the Settlement. All portions of the PAGA payment shall be allocated as alleged penalties and not subject to payroll tax withholdings, for which the Settlement Administrator shall issue an IRS Form 1099.

If you wish to dispute the number of workweeks credited to you or anything else about your employment status, you must complete and return this form by indicating what you believe is incorrect on the blank lines below and return it on or before August 16, 2021 to the Settlement Administrator via U.S. Mail with proof of the submission date (such as a postmark or delivery service date stamp) at Contreras v. HTX Services LLC, c/o CPT Group, Inc., 50 Corporate Park, Irvine, CA 92606, via E-Mail by sending the completed form to htxsettlement@cptgroup.com or via facsimile by sending the completed form to 1-949-419-3446. You must also send any documents or other information that you contend supports your belief that the information set forth above is incorrect. The Settlement Administrator will resolve any dispute based upon Defendants’ records and any

information you provide. Please be advised that the information on this Workweek Dispute Form is presumed to be correct unless the documents you submit are company records from Defendants.

**UNLESS YOU ARE FILING A DISPUTE REGARDING THE NUMBER OF WEEKS, OR YOUR EMPLOYMENT STATUS,
YOU DO NOT NEED TO TAKE ANY ACTION**

Dated: _____

(signature)